## SCOPE
Organizational ☒ Departmental ☐

## TITLE
Contraband Control Policy

## PURPOSE
To provide a safe environment by identifying and preventing dangerous items (Contraband) from entering into Sidra Medical and Research Center and its owned or leased properties.

## APPLICABLE TO
All persons who enter Sidra facilities. Staff, Patients and Visitors.

## DEFINITIONS
**Contraband** - any item that is illegal, construed as a Weapon, is flammable/combustible, or otherwise is considered potentially dangerous, or inappropriate to the hospital setting. Includes without limitation:
- Illegal drugs, drug paraphernalia and alcohol
- Firearms and ammunition
- Knives and other sharp objects
- Fireworks/flares

Additional items that may be prohibited as determined by medical staff and security.

**Weapon** - Any article made or adapted for use for causing injury to the person or may cause alarm.

## EXPECTED OUTCOME
The Sidra work environment will be free from violence and intimidation. All Weapons and other Contraband are prohibited in all Sidra facilities. The only exception is for authorized law enforcement officers.

## POLICY STATEMENT
1. Sidra will practice a policy of zero tolerance with regards to the use and possession of Contraband or Weapons within Sidra properties and retains the right to conduct searches on Sidra property to seize such items.

2. Due to its' criticality all line managers will be responsible in ensuring that staff are aware of this policy.

3. Should a person(s) be found in possession of a Weapon Contraband, Protection Services is responsible for conducting a full investigation and the notification of the appropriate authorities.

## COMPLIANCE REFERENCES
Joint Commission International, Joint Commission International Accreditation Standards for Hospitals. 2011, Joint Commission International: Oakbrook Terrace, ILL. FMS.4

Reference (a) HSE: Provision and Use of Work Equipment Regulations 1998:
Related Documents

- Security Management Plan

References

- International Association for Healthcare Security and Safety (IAHSS), Healthcare Security Basic Industry Guidelines

Name of Author

Louis Potenziano, Director of Telecommunications and Protection Services.

Procedure Owner/Department

Chief of Administrative Services / Facility Safety and Performance

Approval Body

As per POL - O - Tables of Decision Authorities (ToDA) and Financial Authorities (ToFA)

Measurement of Compliance

Report to the Environment of Care Committee as required to ensure compliance with this policy.

Keyword Selection

Keyword 1: Contraband
Keyword 2: Weapon
Keyword 3: Drugs
Keyword 4: Alcohol

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<tr>
<th>Version Number</th>
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<th>Summary of Amendments Key Changes</th>
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<tr>
<td>1</td>
<td>06/09/2016</td>
<td>1.1 New document.</td>
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<td>1.2 June 2021. Reviewed, no amendments required at this time. Renewal without change approved by the owner, Mohammed Salem, Acting Chief of Administrative Services. Next review due date extended to 31/01/2023</td>
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